

Dear Registrant,

Thank you for your patronage of Holly Springs Arts and Culture Programs. Please note that this document serves as your only communication before class starts, and all important logistical info can be found on your purchase receipt and in the <u>HURRAHs catalog</u>. For all Arts and Culture Program inquiries, contact Kitty Gayner at 919-567-4015 or email <u>kitty.gayner@hollyspringsnc.gov</u>.

Program: Adult Tap

Program Instructor: Lela Stinnett

Dress code or suggested attire: Comfortable clothing and tap shoes

Participants should bring: a water bottle

REFUND POLICY: All activity refund requests must be submitted in writing to kitty.gayner@hollyspringsnc.gov at least fourteen (14) days prior to the start date of the activity, stating the reason for refund. Refunds requested less than 14 days prior to the program will not be issued. Regardless of the request date, all refunds are subject to a \$15 service charge per participant per activity. Refunds for amounts under \$15 won't be issued unless the department cancels the activity. Late fees are non-refundable. Medical-related refund requests will be evaluated case by case. If the Parks & Recreation Department cancels a program, the total amount will be refunded. Transfers incur a \$15 processing fee and must be submitted at least 14 days before the program start date.